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COMMISSION

AGENDA MEMORANDUM Item No. 8g

ACTION ITEM Date of Meeting August 9, 2022

DATE: August 2, 2022

TO: Stephen P. Metruck, Executive Director

FROM: Jim Dawson, Director Enterprise Infrastructure Services, Information and Communications Technology

SUBJECT: Network Technical Services Contract Authorization

Contracts Value: \$500,000

ACTION REQUESTED

Request Commission authorization for the Executive Director to execute an indefinite delivery, indefinite quantity (IDIQ) contract for Network technical services as needed to support projects and operations for a total amount not-to-exceed \$500,000, with a contract ordering period not-to-exceed five years. There is no funding request associated with this authorization.

SUMMARY

Over the next several years both Information and Communications Technology (ICT) and Aviation Maintenance have planned projects to upgrade several critical Port networks including the Enterprise Network supporting basic Port functions such as communication, office tools, emergency response, and our financial and human resources systems; the Airport Data Network supporting core functions such as passenger processing systems, flight information displays, airline scheduling and Airport free Wi-Fi; and Airport Security Networks supporting access control and security cameras. Technical services from a competitively selected firm will provide network design services to ensure we have the most efficient and reliable infrastructure as well as implementation assistance to appropriately resource important projects for Port resiliency. IDIQ contracts provide the Port with the flexibility to meet business requirements as they arise by issuing individual service directives to accomplish tasks within a general, pre-defined scope of work on an as-needed basis for a fixed period and a maximum contract amount. Funding for these services will be included in capital projects and organization operating budgets. ICT is working with the Diversity in Contracting Department to determine the appropriate women-andminority-owned business enterprise (WMBE) aspirational goal. There are no attachments to this memo.

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